



Accreditation Council for
Psychoanalytic Education
www.acpeinc.org

Sustaining Fee Policy

Why does the ACPEinc have a Sustaining Fee?

To fund general operating expenses. These include but are not limited to administration, research, quality assurance and improvement, and regular re-accreditation site visits. (The Sustaining Fee does not support new applications for accreditation, which are funded by the initial application fee.)

How is the Sustaining Fee set?

By vote of the Board of Trustees on recommendation of the Treasurer or the Budget & Finance Committee.

When is it billed?

In the last quarter of each calendar year.

When is it due?

By February 15th of each year.

What happens if a program does not pay its Sustaining Fee by February 15th?

It will be billed for the fee plus 10% late fee. That bill will be due on March 20th of the year in which it is due.

What happens if a program does not pay its Sustaining Fee by March 20th?

It will be deemed to be not in good standing; and it will automatically be removed from the list of members on the ACPEinc website. If the non-payment of the Sustaining Fee is the only element of non-adherence, the program may be reinstated automatically on payment of the Sustaining Fee plus a 20% surcharge.

If the non-payment of the Sustaining Fee is one of several elements of non-adherence, the Standing Committee on Accreditation will investigate in accordance with its policies.

Adopted by the Board of Trustees 20200616