

## **V. QUINQUENNIAL REVIEW OF POLICIES AND PROCEDURES**

### **5.01 Purpose**

The Board of Trustees will review each of its policies and procedures at least once every five years to remain current with applicable changes in law and regulations, and to review the continued applicability and utility of policies and procedures.

### **5.02 Process of Review and Adoption**

- a) The Policies and Procedures Committee (P&P Committee) will periodically review current policies and procedures and submit a preliminary report to the Board.
- b) In the event a policy is of interest to our communities of interest, the P&P Committee will post the policy or procedure for public comment for at least thirty (30) calendar days.
- c) The P&P Committee will report and prepare a draft in light of the suggestions and recommendations from the Board and comments from the communities of interest.
- d) The P&P Committee will send the policies with any draft revisions suggested to the Board.
- e) The Board will adopt, confirm, or revise policies by a consensus process.
- f) When relevant, the new policies and procedures documents will be posted on the website.